

Heather M. Metchick, M.D.
Coastal Women's Health

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Medical Records Release Form from us
(To be used to send your records from us to another provider)

Patient Name: _____ Soc. Sec. # _____

Address: _____ Date of Birth: _____

By signing this authorization, I authorize Heather M. Metchick, M.D. to (check one):

Release my confidential medical record to the entity listed below.

Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Phone # _____ Fax # _____

The information will be used or disclosed for the following purpose:

My authorization extends or is limited to:

___ All records of my visits from _____ to _____

___ Progress notes from date of service _____

___ Diagnostic reports from date of service _____

___ Consultation reports from date of service _____

___ All of the above

___ Other: must specify _____

This authorization is given freely with the understanding that:

1. Any and all records, whether written or oral or in the electronic format, are confidential and cannot be disclosed without my prior written authorization, except as provided by law.
2. A photocopy or fax of this authorization is as valid as the original.
3. I may revoke this authorization at any time, except where information has already been released.
4. Treatment, payment and operation of our business may not be conditioned upon this authorization.
5. The release of information authorized may be subject to re-disclosure by the recipient.

This authorization will expire in 30 days.

Patient Signature [or parent, guardian or legal representative]:

Date